Instructions for Using Our Software

Terms of Use

Please follow these instructions if you wish to use our software.

You will require a username, password and PIN for licensing purposes, these will be provided by Hartigan Software after receipt of the information requested below.

A request for a product PIN is treated as a product licensing purchase order. *

Please email licensingPO@hartigansoftware.co.uk with the following information.

HSD Products

- Our Product Name
    - CIS Pro
    - RTI Lite
    - RTI Payroll Standard
    - RTI Pro
    - VAT Pro

- Your Company Name and billing address

RTI Products
- Employer PAYE Reference
- Employer Accounts Office Reference
- Number of employees

VAT Pro
- VAT Registration Number(s)

On receipt of the information a username, password and PIN will be created and an invoice generated. Your licensing credentials and invoice will be sent, during normal office hours, via email using the email address of the original request.

Additional charges apply for the following:

- Number of licenses (if more than 1 installation is required at your site)
- Additional Tax References and employees per reference (if more than 1 tax reference used at your site)
- The number of VAT Registrations being used in submissions

Please include the number of licenses, VAT Registrations or additional tax references required in the email request, a quotation will be provided for requirements not covered by the scale of charges shown on the relevant software product page.

* A license will be provided free of charge if the request relates to RTI Lite and is for a single tax reference with single installation and for 9 or fewer employees.